

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: Wednesday, September 17, 2025

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Kent Yoshiwara	E	Zone Chairs		Zone Reps		Guests		Staff	
Verónica Hernández	X	Marisa Cozort		1N – Bob Hill		SR – Aly Cutforth	X	Mike Piccardo		Cindy Rowland	X
Jeff Raegen	X	Phil Grant	X	1S – Trent Larsen	X	JR – Lily Yung	X	David Cottam	X	Laurie Benton	X
Kyler Van Swol	X	Larry Rice	X	2 – Chris Lam	X	1N – Orion Phan	X	Debbi Tucker	X	Diana Fetterman	X
Mike Nichols	X	Amy Gonzalez	X	3 – Kevin Twohey		1S – Aria Pon	X			Annie Stein	X
Asher Green	X	Clint Benton	X	4 – Jim Morefield	X	2 – Monica Warren				Karen Bair	X
Tyler Long						2 – Alexis Thompson				Beau Caldwell	X
Amy Chen	X					3 – Brittney Blair				Morgan Roarty	X
Don Heidary						4 - Pulin Muangsiri	X				
Doug Reed											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:32 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	July 16, 2025 Board of Directors Minutes – Posted T. Larsen Moved, L. Rice 2nd	Approved	
Minutes from Previous Executive Committee Meetings	August 22, 2025 Exec Comm Minutes – Posted T. Larsen Moved, L. Rice 2nd	Approved	
Officer's Reports			
Chair Presentation of Audit	Lehla Irwin – <ol style="list-style-type: none"> 1. Confirmation of Appointments <ol style="list-style-type: none"> a. Clint Benton - Member of the Governance Committee b. Michael Nichols - Program Development Vice Chair c. Kent Yoshiwara - DDEI Chair d. Phil Grant - Officials Chair e. Morgan Roarty - Staff Treasurer J. Morefield Moved to approve the appointees, T. Larsen 2nd 2. Third At-Large member is needed. Volunteers please contact the Chair. 3. USA Swimming has changed their policy (Policy 19.0) for athletes swimming in a competition category that is different from their gender assigned at birth due to an executive order from the president. All NGB are required to follow this rule. 	Approved	

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	<ol style="list-style-type: none"> 4. USAS has contacted affected athletes and their families directly to inform them of the rule change. LSC Registrars were informed of the rule change today. 5. The process if anyone suspects a male athlete is competing in a female event is to bring that information to Lehla or to Laurie so that either of them can bring it to USA Swimming. An athlete should not be approached or questioned in any way. 6. The National Officials Committee did not discuss this as it is not an official's position to policy this. It is being treated as more of an administrative issue and times can be corrected after the fact. Athletes should not be barred from competing. 7. Phil Grant can put together a memo with guidance for Officials and Meet Directors. 		
Admin Vice-Chair	Verónica Hernández – Posted <ol style="list-style-type: none"> 1. Very productive and informative board workshop. 		
Vice Chair – Program Operations	Kyler Van Swol – <ol style="list-style-type: none"> 1. We hired Morgan Roarty as the new LSC Bookkeeper. 		
Vice Chair – Program Development	Mike Nichols – <ol style="list-style-type: none"> 1. Has meet with Verónica to go over the role and responsibilities of this position and it will take some time to get up to speed, but is very interested in contributing to the programs of the LSC. 		
Vice Chair - Finance	Jeff Raegen – Posted <ol style="list-style-type: none"> 1. Statement of Financial Position for July and August <ol style="list-style-type: none"> a. Highlights: income is high at the beginning of the year and expenditures are high in Dec and summer through the end of the year. b. Accounts payable has decreased as well as the credit card balance. 2. Activities Budget Performance for July and August <ol style="list-style-type: none"> a. Events and payroll coming in under budget but income was also slightly lower than projected. V. Hernandez moved to approve the financial documents as presented, J. Morefield 2nd	Approved	
Age Group Committee	Tyler Long – Posted <ol style="list-style-type: none"> 1. Summary of proposed changes to Winter Age Group Champs to incorporate 13-14 50's non-free: <ol style="list-style-type: none"> a. 13-14 50's non-free added to Friday as timed finals to not add to the length of the meet this first time around. It also adds more options for a 7th event for the 13-14's. b. Moving the Mixed Relays to the end of Prelims on Sat and Sun to decrease one day of travel for relay-only athletes. c. Moving the 1650 from Sat to Sun and running both in 2 courses to allow more rest on Sat while still having enough time on Sunday. 		
Senior Committee	Asher Green – Posted <ol style="list-style-type: none"> 1. Seeking new representatives for some zones and new Athlete Reps will be added at the end of the month. 2. Will be working on solutions for large Senior meets, equitable travel support and Senior Camps. 		

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Registration	Laurie Benton – Posted 1. Our numbers look lower than last year, but that is due to last year's panic with the roll out of the registration process. Teams now know the process and that they have more time to get everyone registered. It is too early in the year to really make a comparison of the number of members.		
Report/Recom - Staff	Cindy Rowland – Posted 1. Major projects are arranging the Banquet, Summit, Clinic, travel to USAS Annual Business Meetings, prep for All-Star meets and hosting, closing out the year, and onboarding 2 new staff members. 2. Beau Caldwell – Posted a. Reached out to all clubs, connected with 30 clubs, with 8 more to scheduled. b. Will have a report at Nov BOD meeting with all the findings from clubs and the board c. Attended all 5 zone meetings, plus AG, USAS LSC Leaders calls, and PC Workshop d. Working with Senior to find a meet host for the Dec SR 2 and have 1 potential host so far e. Will meet with Morgan and Jeff to reconcile travel budget, but estimating to only spend 81% of the budget. f. Summarized all of the Champ Meet Surveys (attached to report) g. In the process of formatting Summer Age Group Champs		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: Athletes, Officials, Finance, Z2 J. Morefield Moved to approve the consent calendar minus the pulled items, L. Rice 2nd	Approved	
Athletes	Aly Cutforth – 1. Registration for the 6th Annual Athlete Leadership Summit is now open. All teams are highly encouraged to send 2 athletes to participate on Oct 4-5 at the Pleasant Hill Teen Center. Topics to be covered are Leadership Styles, Inclusivity, Nutrition, Mental Health, Recovery Science, a College Panel and an Olympic guest speaker.		
Disability, Diversity, Equity, and Inclusion Committee	Kent Yoshiwara – Posted 1.		
Officials Committee	Phil Grant – 1. National Officials Committee proposing two rule changes. a. Athletes must start, swim, finish and exit in the same lane for the swim to be legal. b. If an athlete is in a legal position when the starter calls "Take your marks" and the athlete moves their feet to a different position as that start signal goes off, both the Stater and the Stroke and Turn officials may call for a disqualification.		

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	<p><u>c. The coach must email a reimbursement request to the travel team's Head Coach and the Finance Vice Chair with the details of the bid for mileage.</u></p> <p><u>2. Each individual application will be considered by the Finance Committee and be capped at \$350.00.</u></p> <p>V. Hernandez moved to Table, J. Morefield 2nd</p> <p>3. 2508FIN02 - Reissued Check Policy</p> <p>The Finance Committee moves to amend the Policies and Procedures as follows to adjust the fee charged for stopping or reissuing checks.</p> <p>SECTION III</p> <p>FEES</p> <p>H. Financial Fees</p> <p>1. [unchanged]</p> <p>2. The minimum <u>maximum</u> service charge for a stopped check or to reissue lost or stale dated checks not cashed shall be \$50 as follows:</p> <p><u>a. First reissue - \$25 fee deducted from reissued check amount.</u></p> <p><u>b. Second reissue - \$50 fee deducted from reissued check amount.</u></p> <p><u>c. Third reissue - \$100 fee deducted from the reissued check amount.</u></p> <p>The second offense for a stopped check or to reissue lost or stale dated checks shall require the requestor to register for Bill.com e-payment service.</p> <p>3. No fee shall be charged to reissue checks sent to an address other than the one listed on the request form. (3/20/2024)</p> <p>J. Morefield moved to amend, C. Lam 2nd, amendment approved</p>	Approved as amended	
New Business			
New Motions	<p>1. 2509FIN01 - Staff Travel Expenses Increase for 2025-2026 Budget</p> <p>Motion to increase the Office Expenses > Staff Travel Expenses budget by \$6,000 for the fiscal year 2025-2026. This is to include flight, hotel, transportation, and meal costs for the new Competition Coordinator.</p>	Approved	
Closing Comments			
Next Meeting	Wednesday, November 19, 2025		
Meeting Adjourned	Adjourned 8:44 PM		

Respectfully submitted by,
Amy Chen, Secretary
Pacific Swimming Board of Director
Verónica Hernández, Administrative Vice Chair